



# DISCIPLINARY PROCEDURES

**2015**

Approved by the IKF General Meeting on 7 November 2015

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## INTERNATIONAL KORFBALL FEDERATION

### DISCIPLINARY PROCEDURES

#### ARTICLE 1 DEFINITIONS

General Meeting	The General Meeting of the IKF (Statutes Article 9)
Council	The Council of the IKF (Statutes Article 10)
Exco	The Executive Committee of the IKF (Statutes Article 11)
Secretary General	The Secretary General of the IKF (Statutes Article 10 and 12)
National organisations	Members and Associate Members of the IKF (Statutes Article 8)
Club	Club, school or other group, affiliated to a national organisation
Unit of account	The unit of account (Statutes Article 18.5)
Party concerned	A national organization, regional section of a national organization, club or person affiliated to it, or official appointed by the IKF, accused of having committed an infringement or disciplined for having committed an infringement.
Matches	All matches identified in the IKF Competition Regulations
IKF match	A match organised by, or on behalf of, the IKF, an IKF Continental Confederation or in an IKF Recognised or Patronaged Tournament.
Age group match	A match organised where a participant's participation is determined by his age (e.g. U23, U21, U19 etc)
Friendly match	A match not organised according to the definition of IKF match above.
Match series	A series of matches played under separate rules in which each participating team plays one or more matches the results of which can determine the number of matches played and progress within the rankings by the participating teams.
Tournament	A series of matches, in which the matches are played on one or more days within a period of, in general, no more than 10 days, at one or more venues, usually within the borders of one country.
Match rules	Regulations or resolutions concerning the way a match has to proceed. This includes misbehaviour according to the Rules of the Game.
Irregularities	Non-play, abandonment of play, participation of unauthorised players, doping of players
Match form	The form, as referred to in Article 8 of the Competition Regulations.
Function	Any form of activity carried out on behalf of the IKF, a national organisation, or club, other than that as participating player in a match
Jury	The jury at an IKF tournament, as referred to in Article 13 of the Competition Regulations

## **ARTICLE 2 GENERAL PROVISION**

- 2.1 The disciplinary jurisdiction within the IKF shall be enforced - with due regard to the provisions of the Statutes, in particular Articles 22, 23, 24, and 25 - solely according to these regulations with full rights being reserved for those bodies mentioned in Article 3, to the exclusion of all other bodies.
- 2.2 Subject to the disciplinary jurisdiction shall be the national organisations, their regional sections, affiliated clubs and individual members, and officials appointed by the IKF
- 2.3 Within the meaning of these regulations, the following shall be regarded as an infringement:
  - (a) All acts, or failures to act, which are contrary to the Statutes, Regulations, competition or tournament rules and/or resolutions of bodies of the IKF, as well as every irregularity on the occasion of a match. Infringements of the competition regulations, competition or tournament rules and irregularities, may occur before, during and after a match.
  - (b) All acts, or failures to act, which are harmful to the interests of the IKF or the sport of korfball in general.(c) An anti-doping rule violation (Article 2 of the IKF Anti-Doping Rules)
- 2.4 With the exception of an Anti-Doping rule violation, only those infringements carried out on purpose, through culpability, negligence or carelessness are subject to disciplinary measures.
- 2.5 A national organisation or a club can be held responsible for an infringement by persons affiliated to it, and also for the behaviour of spectators, insofar as the national organisation or club concerned can rightfully be accused of negligence in respect of the said behaviour. (See also the IKF Byelaws with respect to Spectator Conduct)
- 2.6 By virtue of these regulations, disciplinary measures can be imposed for the same infringements already disciplined by the referee or by the national organisation or club, or already handled by a judicial body.

## **ARTICLE 3 DISCIPLINARY BODIES AND THEIR AUTHORITATIVE POWERS**

- 3.1 The disciplinary jurisdiction within the IKF is enforced by:
  - (a) The Disciplinary Committee;
  - (b) The Appeals Committee;
  - (c) The Exco and the Tournament Disciplinary Panels appointed by the Exco;
  - (d) The Executive Committee or disciplinary bodies of the national organisations;
  - (e) The Council;
  - (f) The General Meeting.
- 3.2 The Disciplinary Committee is composed according to Article 20 of the Statutes.
- 3.3 A Tournament Disciplinary Panel (TDP) shall be appointed by the Exco for the duration of an IKF tournament and shall consist of a chairman and at least two other members. Members of

the jury may be appointed members of a TDP. Members of the Exco or Council may not be appointed members of the TDP.

- 3.4 Each Tournament Disciplinary Panel shall appoint a secretary from among its number, unless the Exco has instructed the Secretary General to assign an official secretary to the Panel. An official secretary shall have a voice but no vote.
- 3.5 The Appeals Committee is composed according to Article 21 of the Statutes.
- 3.6 The Disciplinary Committee is authorised to examine:
  - (a) Infringements of the match rules and irregularities in respect of friendly international matches and non-tournament IKF matches;
  - (b) All other infringements not regarded as match rule infringements or irregularities;
  - (c) Matters handed over, for further consideration, to the Disciplinary Committee by a Tournament Disciplinary Panel in accordance with Article 9.4(b);
  - (d) Matters in which the Council, the Executive Committee or the disciplinary body of the national organisation has failed to act, as laid down in clause 7 of this Article.  
Anti-doping rule violations
- 3.7 A Tournament Disciplinary Panel is authorised to examine infringements of the match rules and irregularities in respect of matches in the IKF tournament for which the Panel has been specifically appointed.
- 3.8 The Exco is authorized to fine a national organisation if that national organisation, its affiliated clubs, or its affiliated individual members do not meet their obligations towards the IKF.
- 3.9 Appeals against decisions of the Disciplinary Committee can only be made to the Appeals Committee.
- 3.10 Appeals against decisions of the Appeals Committee can only be made to the Court of Arbitration for Sport, in accordance with Article 24 of the Statutes.
- 3.11 The Executive Committee or the disciplinary body of a national organisation is authorised to examine all match rule infringements and irregularities in respect of friendly international inter-league matches and friendly international club matches, but only in respect of teams and players affiliated to that national organisation.
- 3.12 If the Executive Committee or the disciplinary body of a national organisation fails to inform the Disciplinary Committee of its judgement of infringements or irregularities referred to under Article 3.11 within two months, that national organisation will be fined 10 units of account. If after 4 months and the receipt of a summons, the disciplinary body's judgement has still not been received, the fine will be increased to 20 units of account, at which point the Disciplinary Committee is itself empowered to deal with the matter.

## **ARTICLE 4 SUBMITTING A CASE FOR CONSIDERATION**

- 4.1 Infringements of the match rules and irregularities are submitted for consideration as follows:
  - (a) On the occasion of an IKF match or a friendly international match, by the referee being obliged to note the matter on the match form using the coding approved by the Disciplinary Committee;

- (b) On the occasion of an IKF match or a friendly international match, whereby the referee has failed to note the matter, or on the occasion of other friendly matches whereby one of the IKF bodies or a national organisation or a club has submitted a written statement either to the jury within one hour of the end of the match in the case of a match in an IKF tournament, or in the case of other matches has informed the Disciplinary Committee within two weeks of the match.
- 4.2 In the case of an infringement not regarded as a match rule infringement, or an irregularity, the matter shall be submitted for consideration by means of a written statement to the Disciplinary Committee by one of the IKF bodies, a national organisation or a club, within two weeks of the infringement. In the case of an infringement of Article 23 of the Competition Regulations – Sports Betting, the two week period shall begin on the date of discovery of the infringement and not on the date of the bet.
- 4.3 The referee's annotation as per Article 4.1(a) and the statement as per Articles 4.1(b) and 4.2 shall be regarded as the official indictment upon which the party concerned stands accused.
- 4.4 Unless the annotation concerns the showing of one or more yellow cards, the referee is obliged to follow up his annotation with a more detailed statement. This statement shall be sent to the Disciplinary Committee within 48 hours or - in the case of a match in an IKF tournament - handed to the jury within one hour of the end of the match on the occasion of which the infringement or irregularity has occurred.
- 4.5 Any statement handed to the jury as per this Article shall be passed on immediately to the Tournament Disciplinary Panel.
- 4.6 If the infringement is an offence as enumerated in the IKF Anti-Doping Rules, the provisions of those Rules shall apply (including the provision that the Disciplinary Committee shall be deemed to be the Doping Hearing Panel referred to in those Rules).

## **ARTICLE 5      AUTOMATIC DEALING WITH A CASE**

- 5.1 An indictment resulting from a formal warning (yellow card) shall be registered as a *booking*. When a person is sent off (red card) as a result of a second formal warning (second yellow card) in the same match, then two *bookings* shall be registered.
- 5.2 Registration takes place by the Secretary General, unless it concerns a *booking* during an IKF tournament. In that case the *booking* shall be registered by the jury at the tournament in question and reported to the Secretary General in accordance with Article 5.6 below.
- 5.3 Every *booking* registered by the Secretary General shall be reported to the Disciplinary Committee. *Bookings* registered by a jury shall be reported to the Tournament Disciplinary Panel.
- 5.4 A second or third *booking* shall result in the person being excluded from participation in the next match.
- 5.5 A fourth, fifth, sixth and every subsequent *booking* shall result in the person being excluded from participation in the next two, three and four matches respectively.
- 5.6 The jury shall, in their report, list any *bookings* and/or exclusions occurring during a tournament, whereupon they will be registered by the Secretary General and reported to the Executive Committee of the national organization of the person concerned.

- 5.7 *Bookings* shall lapse after two years.
- 5.8 When a person is sent off at once (red card), the competent disciplinary body as described in Article 6 shall deal with the case.

## **ARTICLE 6 DEALING WITH A CASE**

- 6.1 The Disciplinary Committee, or a Tournament Disciplinary Panel, is empowered to declare an indictment directed to it as unfounded, and so regard the matter as closed, or to amend the indictment or to direct the charge against another party concerned.
- 6.2 The Disciplinary Committee deals with each case by appointing a panel of three members in accordance with Article 20.7 of the Statutes.
- 6.3 The Disciplinary Committee, or a Tournament Disciplinary Panel, informs the party concerned, together with his national organisation or club, of the indictment and requests the party concerned, and any others of whom it is deemed expedient, to submit defence statements or to provide further information or statements in writing. Any parties receiving such a request are bound to respond to it within the time limit set in the request.
- 6.4 National organisations or clubs failing to submit such statements on time, will be subject to a fine of 10 units of account. If after receipt of a summons the statements are still not submitted, the fine can be increased to 20 units of account.
- 6.5 A Tournament Disciplinary Panel deals with the matter in the form of a hearing. With due observance of the provisions of Article 6.7(f), the Disciplinary Committee deals with the matter in writing unless the party concerned requests that the matter be discussed orally or the Disciplinary Committee panel chair deems this to be necessary.
- 6.6 In the case of a matter being dealt with in writing, the Disciplinary Committee panel chair shall judge whether or not sufficient information has been made available and shall ensure that a proposal for the judgement with all reports and papers relevant to the case shall be sent to the members of the committee.
- 6.7 **Hearings**
- (a) In the case of a hearing, the Disciplinary Committee panel chair or Tournament Disciplinary Panel chair shall determine the place, date and time of the hearing and is also responsible for calling the party/parties concerned to the hearing, including all persons it wishes to have present.
  - (b) A witness summoned to the hearing who is affiliated to a national organisation is bound to appear, subject to the reimbursement of his travel expenses. In the case of serious objections to a witness travelling to the sitting, the Disciplinary Committee can allow the submission of a written statement.
  - (c) The matters dealt with during a hearing must be summarised in a report and signed by the Disciplinary Committee panel chair or the Tournament Disciplinary Panel chair.
  - (d) In the case of a hearing, none of the persons summoned to the hearing may be present during a Tournament Disciplinary Panel or the Disciplinary Committee's deliberations and decision-making procedures.
  - (e) In making its judgement known, a Tournament Disciplinary Panel or the Disciplinary Committee shall also determine who shall bear the costs arising from the hearing.
  - (f) If the infringement is an offence as enumerated in the IKF Anti-Doping Regulations, a hearing shall be arranged in accordance with those regulations.

## **ARTICLE 7 PROOF**

- 7.1 Except in Anti-Doping Rule violations, where the standard of proof required is laid down in Article 3 of the IKF Anti-Doping Rules, proof of an infringement is considered to have been furnished when the Disciplinary Committee or Tournament Disciplinary Panel is convinced that the party concerned has committed the infringement.
- 7.2 The Disciplinary Committee or Tournament Disciplinary Panel may base its proof on papers, statements and film, video or television recordings, on the clear understanding that proof cannot be based on only one paper, or on only one statement or solely on film, video or television recordings.
- 7.3 In the case of an infringement having been established by the referee only, the Disciplinary Committee or Tournament Disciplinary Panel, contrary to that laid down in Article 7.2, may base its proof on that single statement by the referee.

## **ARTICLE 8 PASSING JUDGEMENT**

- 8.1 After it has dealt with the infringement indictment, the Disciplinary Committee, or a Tournament Disciplinary Panel makes its judgement known, stating its reasons, in writing:
- (a) In the case of an IKF match series at such a time as to ensure that the match series can continue satisfactorily;
  - (b) In other cases, if possible, within 14 days of the Disciplinary Committee's decision.
- 8.2 If the Committee or Panel is of the opinion that the infringement is not punishable under, or on the basis of these regulations, it then declares itself incompetent to deal with it.
- 8.3 If the Committee or Panel judges that the infringement has not been sufficiently proved, the party concerned is exonerated.
- 8.4 If the Committee or Panel judges that the infringement has been sufficiently proved, it states in its judgement:
- (a) Which disciplinary measure has been imposed for which infringement, on the understanding that a disciplinary measure need not be imposed if the Committee or Panel judges that although the party concerned is guilty, the party concerned cannot, or can scarcely, be blamed for the infringement;
  - (b) The date on which the disciplinary measures become effective;
  - (c) To what extent a disciplinary measure already implemented by the national organisation or the club to which the party is affiliated, in respect of the same infringement, has been taken into consideration when imposing its punishment.;
  - (d) In the event of an imposed disciplinary measure being open to appeal, the period of time within which the appeal may be submitted to the Appeals Committee, as well as the sum payable for the appeal.
- 8.5 Decisions by the Disciplinary Committee are open to appeal.
- 8.6 If the Disciplinary Committee or Tournament Disciplinary Panel, or the Appeals Committee when dealing with an appeal, imposes a disciplinary measure, a contribution towards the costs of the case must be made to the IKF by the national organization or the regional section or the club if either
- (a) It is the party concerned; or



- (b) The person concerned was acting as a member of that national organization or regional section or club when committing the infringement.
- 8.7 The amount of the contribution mentioned under Article 8.6 is 10 units of account.
- 8.8 In dealing with an appeal, the Appeals Committee can, stating its reasons, nullify, confirm or amend the judgement announced by the Disciplinary Committee. In the case of an amended judgement, the Appeals Committee is empowered to amend the formulation of the infringement, to exonerate the party concerned from certain sections of the indictment, or impose or amend a disciplinary measure.
- 8.9 A judgement pronounced by the Disciplinary Committee, the Tournament Disciplinary Panel, or the Appeals Committee cannot in any way alter a decision made by the referee.
- 8.10 The judgement is sent by mail to the party concerned with - if the party concerned is a person - a simultaneous copy to the national organisation to which that person is affiliated.
- 8.11 Judgements pronounced by the Disciplinary Committee and not appealed against within the stated period of time, together with judgements pronounced by the Appeals Committee that are not appealed against at the Court of Arbitration and Sport in Lausanne within the stated period of time, are irrevocable.

## **ARTICLE 9 DISCIPLINARY MEASURES**

- 9.1 With due observance of Article 9.5, the disciplinary measures which can be imposed are:
  - (a) A reprimand;
  - (b) The imposition of a fine on a national organisation or a club up to maximum of 100 units of account;
  - (c) The exclusion of a person from participation in matches, either for the duration of one or more clearly stated matches or match series, or for a maximum period of two years;
  - (d) The temporary or permanent withdrawal of an individual's rights to carry out the function(s) that was/were being carried out when the infringement was committed or, in the case of an infringement of Article 23 of the Competition Regulations – Sports Betting, the temporary or permanent withdrawal of the right to participate in any function within the sport of korfball except as a spectator.
  - (e) A deduction of up to three points on the list of rankings for a match series;
  - (f) The exclusion of a team from further participation in a match series;
  - (g) The exclusion of a team from participation in matches, either for the duration of one or more clearly stated matches or match series, or for a stipulated period of time;
  - (h) The stipulation of the playing of one or more clearly stated matches of a match series, at a venue to be announced later;
  - (i) The forbidding of access to one or more clearly stated matches by the general public or by a specific person or persons;
  - (j) The reimbursement of expenses incurred by the opposing party, or the referee and/or assistant referee, or the organisers of a match or match series;
- 9.2 Except in cases of a reprimand or expulsion from membership, in the event of one or more infringements, more than one disciplinary measure can be imposed.

### 9.3 Conditional disciplinary measures

- (a) With the exception of the disciplinary measures stated in Articles 9.1 under 9.1(a), 9.1(e), 9.1(f), 9.1(g) and 9.1(j), disciplinary measures can be imposed conditionally, in part or in whole.
- (b) A conditional imposition of a disciplinary measure is accompanied by a probationary period of at the most two years.
- (c) If the party concerned fails to comply with the stipulated condition(s) within the probationary period, his failure to do so will in itself be regarded as an infringement, and the conditional imposition of the disciplinary measure will then become unconditional.

### 9.4 Specific conditions for Tournament Disciplinary Panels

- (a) Contrary to that laid down in Article 9.1, a Tournament Disciplinary Panel is empowered to impose only those disciplinary measures stated in Articles 9.1(a), 9.1(c), 9.1(d), 9.1(e) and 9.1(f) and these disciplinary measures can apply only to the matches or the duration of the tournament in question.
- (b) If a Tournament Disciplinary Panel is of the opinion that the disciplinary measures imposed in accordance with item (a) of this Clause are insufficient, then the Panel is empowered to impose a provisional disciplinary measure and hand the case over to the Disciplinary Committee for further consideration.
- (c) If an exclusion imposed by a Tournament Disciplinary Panel cannot be implemented, or not implemented in full, during the tournament in question, the exclusion will apply in full or in part to the next IKF match or matches, subject to ratification by the Disciplinary Committee.

9.5 If the infringement is an offence as enumerated in Article 1, Article 2 of the IKF Anti-Doping Regulations, disciplinary measures shall be imposed in full compliance with the IKF Anti-Doping Regulations and the World Anti-Doping Code.

### 9.6 Specification of matches for Disciplinary measures

- (a) Whenever disciplinary measures are taken against a player, coach or other person belonging to a team which result in the person concerned being excluded from participating in one or more matches, then the match (or matches) to be missed shall be determined as follows:
  - (i) If the infringement leading to the sanction being imposed took place whilst participating for a national team in an IKF match, then the punishment shall be served in an IKF match (or matches) involving the national team.
  - (ii) If the infringement leading to the sanction being imposed took place whilst participating for a club team in an IKF match, then the punishment shall be served in an IKF match (or matches) involving a club team.
  - (iii) If the infringement leading to the sanction being imposed took place whilst participating for a national team in a friendly international match, then the punishment shall be served in a friendly international match (or matches) played by the national team concerned.

- (b) If the exclusion is made under (a)(i) then the punishment can only be considered completed if the person concerned is named in the national team's list of participants in IKF matches. If the person is not listed then the punishment shall be considered to be spent after a period of five years. A person whose infringement took place whilst participating in an IKF age group match for his/her national team may not only be limited to serving his exclusion in a subsequent age group match.
- (c) If the exclusion is made under (a)(ii) then the punishment can only be considered completed if the person concerned is named in a club's list of participants in IKF matches. If the person is not listed then the punishment shall be considered to be spent after a period of five years. It is not necessary for the person being punished to be a member of the same club when serving the exclusion as s/he was with at the time of his/her misconduct.

## **ARTICLE 10 APPEALS**

- 10.1 Where a Disciplinary Committee has decided that proof of the infringement as stated in the indictment has been clearly shown, in part or in whole, the party concerned may appeal to the Appeals Committee by submitting a reasoned appeal statement to the Appeals Committee within a period of four weeks following the announcement of the official judgement. The appeal statement will only be dealt with on receipt of a sum equal to 25 units of account, within four weeks of the receipt of the appeal statement. This sum will be reimbursed if the Appeals Committee decides to reduce the disciplinary measure imposed by the Disciplinary Committee. The Appeals Committee shall pronounce judgement on the appeal within a period of six weeks following the receipt of the fee mentioned in this clause.
- 10.2 No appeal is possible against a judgement pronounced by a Tournament Disciplinary Panel.
  - (a) Unless the Appeals Committee decides otherwise, implementation of the disciplinary measure shall not be postponed pending the result of the appeal.
  - (b) If the party concerned appeals to the decision of the Disciplinary Committee, he may request that the implementation of the disciplinary measure be postponed. The Appeals Committee shall decide on such a request within ten (10) days after the request has been received by the Secretary General. If the Appeals Committee does not decide within ten days, then the request shall be considered granted until the moment that the Appeals Committee has made such a decision.
- 10.3 The Appeals Committee is empowered to refer a case back to the Disciplinary Committee if it is of the opinion that another party should be charged or that the material submitted is incomplete, or in the event of new facts having been submitted during the handling of the appeal which were not investigated in the first instance.

## **ARTICLE 11 IMPLEMENTATION AND CONSEQUENCES OF JUDGEMENTS**

- 11.1 The judgements referred to in Article 8 are binding for all national organizations, their clubs, and those persons affiliated to them. All of them, each within its own field of competence, are bound to ensure or see to it that the imposed disciplinary measure shall be implemented.

- 11.2 The implementation of a disciplinary measure takes effect from the time laid down in the official judgement.
- 11.3 Any postponement in the implementation on the basis of that laid down in Article 10 becomes effective only after an official directive issued by the Appeals Committee.
- 11.4 In respect of a judgement as referred to in Article 8, no claims for compensation can be made against the IKF by a national organisation, its clubs or any persons affiliated to them or by any third party. In addition, no claims may be laid to one or more matches to be replayed.

## **ARTICLE 12 FINES**

- 12.1 If a national organisation or one of its clubs does not meet its obligations towards the IKF, the Exco may impose a fine on the national organisation.
  - (a) These obligations include, among other things, the timely sending in of administrative statements or answering of questions in accordance with the Statutes, Byelaws, Procedures, Rules and Regulations issued by the IKF.
  - (b) In as far as no other amount is mentioned in the following Clauses, the fine to be imposed shall amount to five units of account for every month (or part thereof) of omission which has elapsed after the latest date of sending in, provided this date has been circulated on time.
- 12.2 If a national organisation or one of its clubs does not pay the amounts due by virtue of Article 18 of the Statutes before the date imposed by the Exco, it will - barring dispensation by the Exco - be fined ten units of account for every month (or part thereof) of omission.
- 12.3 If a national organisation or one of its clubs is found not to have met the requirements of the Competition Regulations it will, with the exception of the articles mentioned in Article 12.4, be fined up to 20 units of account for every breach of the Regulations.
- 12.4 The exceptions referred to in Article 12.3 are as follows:
  - (a) Article 20 (unlawful advertising): up to 50 units of account
  - (b) Article 2.5 (cancelling an entry for IKF matches) : up to 50 units of account
  - (c) Article 2.6 (cancelling an entry for IKF matches less than three months before the date of the match or the first match in a match series: up to 200 units of account
  - (d) Article 2.7 (withdrawal from a match series after the starting date): up to 400 units of account

These fines are in addition to the forfeit of any entry fee paid, or scheduled to be paid, as laid down in the IKF Competitions Regulations article 2.5

- 12.5 If after previous warning an administrative omission is deemed to be made on purpose or repeatedly the Exco may increase the amount of the fine or report the matter to the Disciplinary Committee.
- 12.6 National organisations and their clubs cannot appeal against the imposition of a fine.
- 12.7 An individual, being an affiliated member of a National Organisation or one of its clubs, who has been found to infringe Article 23 of the Competition Regulations – Sports Betting may be fined up to 1,000 units of account.